



**† OUR LADY † OF † SORROWS †**

*PARISH HANDBOOK*  
*2013*

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## *MISSION STATEMENT*

Our Lady of Sorrows Church is a Catholic, faith-filled community united and founded on the teachings and love of Jesus Christ to serve the needs of all parishioners and, through its ministries, to foster and nurture their growth in faith.

Our Lady of Sorrows Church believes in stewardship as a way of Christian living. As stewards, it is our responsibility to give back to God the best that He has given us by giving of our time, talent and treasure.

As a unified and welcoming parish of the Universal Church, we reach out to all of God's people through education, through social action, through worship and through proclaiming and living the Gospel of Jesus Christ.



## *PARISH HISTORY*

1928 – Father Charles Windels, SS.CC., of Ewa Plantation decided to build a new church. Instead of demolishing the old structure, he had it trucked to Wahiawa and placed on the corner of California Avenue and Lehua Street (current site of First Hawaiian Bank). The building was enlarged and repainted, and became a mission church dedicated to Our Lady of Sorrows, and placed under the pastoral leadership of the priest at St. Michael’s Church in Waialua.

1939 – The flourishing Our Lady of Sorrows Mission became a parish and Father Peter Van Megan, SS.CC., was appointed pastor by Bishop Stephen Alencastre, SS.CC.

1944 – Father Modestus Vos, SS.CC., became pastor.

1949 – Father Octave Igodt, SS.CC., who had served as assistant to Father Vos, became pastor. Father Igodt was convinced that the parish needed a larger church and by 1952, the parish had raised enough money to begin preparation for a new church. Over the next seven years the land was purchased, architectural drawings were developed and a contractor was hired.

1959 – In March, ground was broken at 1403 California Avenue and on December 13, 1959, Bishop James Sweeney blessed the church and rectory. Shortly before the consecration of the new church, Father Bonaventure Crols, SS.CC., became pastor, with Father Paul Zegers, SS.CC., associate pastor.

1961 – The ground was broken for Our Lady of Sorrows School and the convent for the Sisters of Charity of the Blessed Virgin Mary who would run the school.

1962 – Bishop Sweeney consecrated the school and the convent. Sister Joan Malden, B.V.M., was appointed principal of the new school.

1966 – Father Louis Boeynaems, S.S.C.C., became pastor. He would be the last priest from the Congregation of the Sacred Hearts of Jesus and Mary to serve as pastor of Our Lady of Sorrows.

1969 – Father Alan Nagai became pastor. Father Nagai introduced the concept of stewardship to the parish and started a parish finance committee and a lay school board.

1977 – Father Gary Colton was appointed pastor.

1982 – Father Clarence Liu became pastor.

1984 – Father Salvator Stefula, T.O.R., became pastor. During his tenure, the parish debt was paid off and substantial improvements were made to the church, rectory and convent. In 1987, he created an ad hoc committee to begin planning for the future of Our Lady of Sorrows.

1985 – Sister Davilyn Ah Chick, O.S.F., became the principal of Our Lady of Sorrows School.

1986 – Father Dale Guidry became administrator and continued the planning process begun in 1987.

1990 – Father Clarence L. “Larry” Fisher became pastor and facilitated the completion of the Parish Planning and Renewal Report. He also established a Pastoral Council, reestablished the disbanded school board, hosted five seminarians during their internships, increased the number of families registered in the parish and improved stewardship.

1991 – Mrs. Deborah Bee became the first lay school principal of Our Lady of Sorrows School, serving through the 2001–2002 school year.

2002 – Mrs. Margaret Yamamoto became the principal of Our Lady of Sorrows School for the 2002–2003 school year. At the end of the year, a decision was made to close Our Lady of Sorrows School.

2007 – Father Larry Fisher retires as Pastor of Our Lady of Sorrows Parish. Bishop Larry Silva appoints Father Edgar Brillantes as Administrator of the Parish.

2008 – Father Edgar Brillantes is incardinated into the Diocese of Honolulu and is installed as Pastor of Our Lady of Sorrows Parish. He established a Building and Maintenance Committee. Plans were started for a new parish hall and Church restrooms.

2009 – Msgr. Thaddeus Mercado is assigned as Parochial Vicar to Our Lady of Sorrows.

2012 – The Congregation of the Sacred Hearts of Jesus and Mary resumes responsibility for staffing Our Lady of Sorrows Parish. Father Clyde Guerreiro, SS.CC., is installed as Pastor of the parish.

2013 – Father Richard McNally, SS.CC., is installed as Pastor of Our Lady of Sorrows Parish. Father Yohanes Budiyanto, SS.CC., is assigned as Parochial Vicar to Our Lady of Sorrows.





# *PARISH LITURGICAL SCHEDULES*



## Mass Schedule

Monday – Saturday	7:00 AM
Major Holidays	8:00 AM
Saturday (Sunday Vigil)	5:00 PM
Sunday	7:00 AM and 9:00 AM
Last Sunday of the Month (Ilocano Mass)	5:00 PM

## Reconciliation/Confession

Saturday	4:00 PM to 4:45 PM
By Appointment	Call the Parish Office

## Devotions

Rosary:	Monday – Saturday 7:45 AM
Devine Mercy Chaplet:	Monday – Saturday 6:45 AM
Rosary & Devine Mercy Chaplet:	
	1 hour before Saturday evening mass and Sunday morning masses.

Exposition of the Blessed Sacrament  
First Fridays after the 7:00 AM Mass  
Closing Benediction at 9:00 AM

## Parish Office Information

1403 California Avenue, Building A; Wahiawa, HI 96786-2595

Hours of Operation: Monday – Friday 8:00 AM to 4:00 PM

Phone: (808) 621-5109

Facsimile: (808) 622-5073

Emergency Pager: (808) 241-0302

Website: [www.olswahiawa.org](http://www.olswahiawa.org)

Email: [ols@hawaiiantel.net](mailto:ols@hawaiiantel.net)

## Parish Clergy

Rev. Richard McNally, SS.CC., Pastor ext. 9721

Rev. Yohanes Budiyo, SS.CC.,

Parochial Vicar ext. 4336

Deacon Benjamin Awana

Deacon Celestino Emwalu

## Parish Office Staff

Janice Vannatta, Office Manager ext. 9720

Betty Gomes, Bookkeeper ext. 9722

## Liturgy Office

Kainoa Fukumoto ext. 4337

Rani Laurel ext. 4337

## Religious Education

Shirley Caban – Children and Adults ext. 9723

## Youth Ministry

Trudy Algoso

## Young Adult Ministry

Kainoa Fukumoto

ext. 4337

## Baptism

*Call at least one month before scheduling the baptism date*

Janice Vannatta – Infants

ext. 9720

Shirley Caban – Adults and children ages

five and older

ext. 9723

## Communion Calls

Sick and Homebound

ext. 4337

## Matrimony

*Call at least six months before the planned date and before other arrangements are made*

Janice Vannatta

ext. 9720

## Funeral

*Call before making funeral arrangements with the mortuary*

Janice Vannatta

ext. 9720

## Registration of New Parishioners

Janice Vannatta

ext. 9720

# *PARISH COMMITTEES*

## Pastoral Council

The OLS Parish Pastoral Council is a group of parishioners who provide input to the Pastor in policy planning and development. The Council also assists the parish in planning for spiritual and ministerial development.

Functions of the Parish Pastoral Council include:

- Develop, review and update the parish mission.
- Initiate and maintain the process of pastoral planning.
- Coordinate implementation of prioritized goals and objectives.
- Evaluate progress, ensuring goals and objectives adhere to priorities.
- Promote collaboration, shared responsibility, and open communication.
- Identify and inspire sharing the gifts and talents of parishioners.

The Council meets on the 3rd Wednesday of the month. For suggestions, questions or concerns regarding the parish, contact any Council Member to place the matter on the agenda for discussion.

## Finance Committee

*Jack Kampfer - Chairperson*

The Finance Committee assists the Pastor with the administration of parish goods. Commitment of parish resources in excess of \$5,000 is reviewed with the Pastor prior to requesting investment consultation from the Bishop. The Committee participates in the

preparation of the budget and parish financial report using the forms provided by the Diocesan Business Office. Report is submitted to the Bishop's Office.

## Planning and Building Committee

*Max Velasco - Chairperson*

This Committee provides a process of preventive maintenance and facility improvements. Presently a "five-year plan" process is in place as a tool to identify maintenance actions and facility upgrades.

The Committee works collectively with the Development and Finance committee, as well as with other pastoral and congregational entities.

## Liturgy Committee

*Kainoa Fukumoto/Rani Laurel - Liturgy Coordinators (ext. 4337)*

This Committee acts in an advisory capacity to the Pastor in the planning of liturgies for each church season.

# *PARISH MINISTRIES*

## Liturgical Ministry

*Kainoa Fukumoto and Rani Laurel (ext. 4337)*



### *Ministry of Hospitality, Ushers, Greeters*

Purpose: To exhibit a warm welcome to all who come to worship at OLS, helping them to enter more fully into the Eucharist and other liturgical celebrations.

Role/Responsibilities: Greet people, assist with seating, and assist the physically challenged. Distribute the parish bulletin at entrances to the church. Arrange for collecting the offertory and other collections. Assist in the preparation of the gifts and the Communion procession. Requirements: Be present thirty minutes before Mass. Remain after Mass for closing and securing of the church.



## *Altar Servers*



Purpose: Serve at the altar and assist the priest and deacon during the liturgical celebrations.

Role/Responsibilities: Duties include carrying the processional cross, the incense, presenting the Missal and other liturgical books, receiving the gifts, preparing the altar and other liturgical duties.

Requirements: Must have made their First Communion.

## *Choirs*

- Children's Praise Choir
- InHarmony Choir
- Choir of Angels
- Na Leo Ho'onani
- Voices of Faith
- Fil-Am Choir



Purpose: Assist the liturgical assembly in expressing their faith through music.





Role/Responsibilities: Lead the assembly in music and song at liturgical celebrations through singing and playing of musical instruments.

Requirements: Attend practice, rehearsals, and the Masses at which your particular choir is scheduled to sing.

### *Lectors*

Purpose: To proclaim God's Word in Liturgical celebrations.

Role/Responsibilities: To proclaim the Word of God at Mass and other liturgical celebrations. Introduce the celebration and present parish announcements at the end.

In the absence of the deacon, the lector reads the petitions of the Universal Prayer.

Requirements: They prepare the readings before the celebration and arrive at least thirty minutes before the beginning of the liturgy. Must attend training sessions.



## *Extraordinary Ministers of Holy Communion*



Purpose: Assist in the distribution of the Holy Eucharist to the faithful.

Role/Responsibilities: Distribute the Eucharist at Masses and administer communion to the homebound and those in the hospital.

Requirements: Must be a fully initiated Catholic. They prepare themselves prayerfully before ministering the Eucharist. Arrive at least thirty minutes before the beginning of the liturgy. Must attend periodic training sessions.

## *Wedding Planner*

*Rani Laurel, Contact*

## *Altar Society*

Purpose: Provide an environment conducive to prayer and worship.

Role/Responsibilities:

Clean, decorate and prepare the sanctuary for



liturgical celebrations. Maintain the sacristy in an orderly manner.

Requirements: Open to any parish member who can commit to cleaning and preparing the church at least once a month.

## Faith Formation

*Shirley Caban, Religious Education Coordinator (ext. 9723)*

### *Faith Formation for Children and Youth*

*Na Keiki a Ke Akua* – For children four years old and kindergarteners. Held during the 9:00 AM Sunday Mass.

*Catechesis for Grades 1 Through 5* – Sunday 10:30 AM till 11:45 AM.

*The “Edge” Program for Grades 6 Through 8* – Monday 6:30 PM to 8:30 PM.

*Grades 9-12* – Sunday 10:30 AM to 11:45 AM.

### *Sacramental Preparation*

First Penance/Reconciliation: Baptized children are prepared to celebrate Penance/Reconciliation before the celebration of First Eucharist.

First Eucharist: Children are prepared to receive the Eucharist for the first time. Both first Reconciliation and First Eucharist preparation involve classes for children and parent preparation meetings. Classes for the children are at 10:30 AM on Sunday. Parent meetings as announced.

Confirmation: A two year process that prepares young people for the Sacrament of Confirmation in high school. Classes are at 10:30 AM on Sundays. Parent and sponsor meetings as announced.

## *Faith Formation for Adults*

Rite of Christian Initiation of Adults (RCIA): This is the process for adults who want to become a Catholic. It includes classes, retreats and liturgical ceremonies that mark the stages of the process. Please consult the bulletin for time and place.

Confirmation Preparation for Adults: For adults who were baptized and would like to receive the Sacrament of Confirmation and if needed, First Communion. It includes classes and other group sessions. Please consult the bulletin for time and place.

Bible Study: For those who desire to deepen their relationship with God by expanding their knowledge of the Scriptures. The group meets once a week for six weeks to discuss a certain topic in the Bible.

Exploring the Catholic Faith: For adults who want to deepen their understanding of the Catholic Faith. The program follows the United States Catholic Catechism for Adults, and meets weekly. Please consult the bulletin for time and place.

Catholic Café: This platform provides an opportunity to learn about various topics of interest in our Catholic faith. It meets monthly on Sunday mornings at 10:30 AM, as announced.

## *Catechists*

Purpose: Help the children, youth and adults of our parish grow in knowledge and love of the Catholic Faith.

Role/Responsibilities: Prepare and provide instructions for the children, youth and adults of our parish. Work with the DRE and other catechists as a team.

Requirements: Must be a fully initiated Catholic. Have a desire to help others learn about our faith. He/she commits to ongoing formation in catechetical ministry.

## Spiritual Life/Spirituality

### *Charismatic Prayer Group*

Purpose: Enable parishioners to know and experience the power of the Holy Spirit in their lives.

Role/Responsibilities: Weekly meetings at which participants experience the power to worship and praise the Lord through the exercise of the charismatic gifts spoken of in the New Testament. Members share testimonies of God's work in their lives and pray for healing and the needs of others. "Life in the Spirit" seminars are held periodically to introduce people to deeper life in the Holy Spirit.

Requirements: Meetings are open to all parishioners who have a desire to experience God's Holy Spirit.

### *Divine Mercy Apostolate*

Purpose: Foster and share the devotion to the Divine Mercy as revealed to Saint Faustina Kowalska by Our Lord.

Role/Responsibilities: Ensure the leadership of the chaplet before daily Mass. Conduct the monthly cenacle on the second Saturday of the month. Participate in the yearly celebration of Divine Mercy Sunday.

Requirements: It is open to all parishioners who have experienced God's great mercy and want to share that with others. Elderly and homebound parishioners can participate by praying the chaplet of Divine Mercy daily at home.

# Youth and Young Adult Ministry

## *Youth Ministry*

*Trudy Algosó, Coordinator*

Life Teen: An approach to the Catholic formation of teenagers centered around seven core values: Eucharistic spirituality, love, joy, affirmation, authenticity, evangelization and one's primary vocation. The Life Teen approach is multi-faceted. It includes a teen Mass, a life nite (input and discussion on matters of faith), retreats, and social activities.

Core Team: This is made up of adults from the parish who work with the director in planning and conducting the Life Teen Program.

Requirements: Adults, who love their faith, respect and desire to help youth in their faith journey. Be willing to commit to the weekly Life Teen activities as well as Core Team and Life Teen formation for adult leaders.

## *Young Adult Ministry*

*Kainoa Fukumoto, Coordinator*

Purpose: To help young adults (18-39) to know and live their Catholic faith, network with other ministries, parishes and organizations that empower young adults to follow Christ. There are weekly gatherings for faith sharing, faith formation and socializing. There are yearly retreats and activities with other parishes, at the level of the vicariate and diocese. The coordinator and Core Team plan and implement activities calling on the participation of all.

# Social Ministry

## *Respect Life*

Purpose: Promote the dignity and value of human life at every stage of existence.

Role/Responsibilities: Foster awareness and involvement in life issues through prayer and education. Provide care and advocacy for those facing difficult decisions about abortion or end of life issues. Organize participation in the annual March for Life and other events. Create links to other social justice concerns and issues.

Requirements: Be a member of the parish who can work on a team. Attend monthly meetings and participation in other activities.





## *Food Pantry*

*Lani Varde, Coordinator*

Purpose: Provide nonperishable food items to our Wahiawa neighbors once a month.

Role/Responsibilities: Assist at our food pantry on the last Saturday morning of the month to greet those who come and distribute food items to them. Coordinator(s) maintain relationship with the Hawaii Food Bank, procure food and organize the pantry.

Requirements: Be a member of the parish who can work on a team and relate to the great variety of people who come seeking aid.

## *Kokua Kupuna Ministry*

Purpose: This Ministry assists seniors in low-income subsidized housing with basic household chores so that they may continue to live independently. A failed housing inspection can result in eviction.

Role/Responsibilities: Help seniors in subsidized housing by cleaning floors, windows, lifting/assist with organizing, trash disposal, and other related functions.

Requirements: Willing and able adults with a mature disposition. Being physically fit and “good cleaning skills” is a plus.



## Bereavement Ministry

### *Funeral Planner*

*Rose Layugan*

### *Lazarus Society*

*Sadie Monroy, Coordinator*

Purpose: Assist the family/friends of the deceased and the priest/ deacon at the celebration of the funeral.

Role/Responsibilities: Prepare the sanctuary and the church before the funeral. Be present to greet the body of the deceased and mourners with the priest/deacon. Assist as needed during the viewing and liturgy. Accompany the priest/deacon to the burial, if necessary.

Requirements: One who is compassionate and sensitive to people in difficulty.

Complete training in the basics of the funeral liturgy. Must be available on weekdays when most funerals take place.

### *Bereavement Support Group (Grief Sharing)*

*Christine Hamada, Coordinator*

Purpose: Provide emotional support to those who are grieving a recent loss; present strategies on how to cope with the loss of a loved one.

Role/Responsibilities: Plan and conduct sessions that include prayer, discussion of grief related issues and socialization.

Requirements: Sensitive to those dealing with loss. Must attend weekly/monthly sessions for those grieving.

## Parish Life

### *Ministry to the Sick in the Hospital and at Home*

*Dr. Norberto & Rose Baysa, Coordinators*

Purpose: As a channel of God's grace, to represent His healing power to the sick and their care givers in the hospital and at home.

Role/Responsibilities: Visit and bring Holy Communion, prayer, compassionate presence, counsel and referral to the sick.

Requirements: A member of the parish who desires to promote dignity, respect for human life, love and compassion for the sick.

### *Filipino Catholic Club*

*Prudencio Ferido, President*

Purpose: To bring Filipino Catholics together, encourage and strengthen them in the faith and to enable them to serve the wider community.

Role/Responsibilities: Attend meetings and spiritual/liturgical activities. The parish FCC has fundraisers to provide scholarships and other charitable help when needed.

Requirements: Be a Filipino Catholic willing to collaborate with others in fostering the faith and being of service.

### *Knights of Columbus*

*Max Velasco, Grandknight*

Purpose: A Catholic fraternal order dedicated to the principles of charity, unity, fraternity and patriotism.

Role/Responsibilities: Promote and defend the catholic faith in Church and public life.

Requirements: Men who are practicing Catholics and over 18 years of age.

## *Craft Guild*

*Lorraine Ferreira*

Purpose: Allow members of the parish to share and express their artistic talents through crochet, knitting or other handcrafts. It is an opportunity to share faith and spiritual growth while we do our crafts.

Role/Responsibilities: To meet on Thursday mornings from 9 to 11 AM to knit, crochet or do other crafts.

Requirements: Knit, crochet or do other crafts or be willing to learn.

## *Stewardship Counters*

*Israel Moro, Coordinator*

Purpose: Accurately count the weekly regular and special collections.

Role/Responsibilities: Count and balance the weekly collection for bank deposits.

There are four teams of counters, each responsible for one week a month.

Requirements: Counters must be 21 years of age or older and an active parishioner.

They must maintain a high level of confidentiality.

*THE PASCHAL  
TRIDUUM*



*Holy Thursday*



*Good Friday*



*Easter Vigil/  
Easter Sunday*



*“THE SIMPLE MESSAGE OF LOVE,  
FORGIVENESS AND MERCY  
– THAT IS AT THE CORE OF THE  
CATHOLIC FAITH.”*

*Pope Francis*

